

# 銘傳大學教師教學獎勵辦法

## Procedures for Rewarding Faculty for Outstanding Teaching Performance

中華民國100年5月12日教務會議通過

Passed at the Academic Affairs Committee Meeting on May 12, 2011

中華民國101年12月20日教務會議通過

Revised and Passed at the Academic Affairs Committee Meeting on December 20, 2012

第一條 銘傳大學（以下簡稱本校）為提升教學品質，並表揚教學成效優良教師，特制定本辦法。

Article 1 These procedures are established to enhance teaching quality and recognize faculty with outstanding teaching performance.

第二條 本辦法所稱教師係指在本校任教連續滿三年（含）以上，品德優良之專任教師，且熱心教學並指導學生學業具成效，堪為表率者。

Article 2 The nominated faculty members must have been teaching full time at Ming Chuan University for three or more consecutive years, have outstanding character, serve as a role model for faculty members and students, and have enthusiasm in teaching and effective guidance of students.

第三條 本校設教師教學獎勵審議委員會，負責教學獎勵教師的遴選。委員會之組成以校長為主任委員，學術副校長、教務長、各學院院長、人資處處長、共同教育委員會召集人為當然委員共同組成之。若上述職務人員異動時，則以其繼任者替代之。

Article 3 The university established the Outstanding Teaching Performance Awards Committee to be responsible for selecting faculty with outstanding teaching performance. The committee chair is the President, with the Vice President for Academic Affairs, Dean of Academic Affairs, Deans of all the schools, Human Resources Executive Director and the Convener of the General Education Committee all appointed as ex-officio members of the committee by the president. If a committee member leaves his or her administrative position during a term, the committee membership is assumed by the person appointed to that administrative position.

第四條 教學獎勵教師審議委員會會議之召開，須有二分之一以上委員出席始可開議。其經出席委員三分之二以上通過，始得作成決議。委員如係被推薦人，應行迴

避不得參與投票。

Article 4 At least half of the members of the Outstanding Teaching Performance Awards Committee must be present to hold a meeting and at least two thirds of the members present must be in agreement to pass a recommendation. If a committee member becomes a candidate for an award, he or she should leave the discussion room during that part of the meeting.

第五條 獎勵種類分為「教學傑出獎」、「教學特優獎」以及「教學優良獎」三類，獲獎者除公開表揚外，並頒發獎狀（牌）及獎金。「教學傑出獎」獎金新台幣伍萬元整，「教學特優獎」獎金新台幣貳萬元整，「教學優良獎」獎金新台幣壹萬元整。但獲獎之教師，於頒獎時如未擔任本校專任教師者，應取消其獲獎資格，並繳回相關獎勵金。獲獎教師之名額增減，得視當年度教學卓越及本校經費決定之。

Article 5 The awards are categorized as Meritorious Teaching Award, Teaching Excellence Award, and Outstanding Teaching Award. The award recipients will be publicly recognized and be given a certificate (medal) and bonus. The bonus for the Meritorious Teaching Award is fifty thousand New Taiwan Dollars (50,000 NTD), for the Teaching Excellence Award is twenty thousand (20,000 NTD), and for Outstanding Teaching Award is ten thousand (10,000 NTD). However, anyone who does not continue as a full-time faculty member in the year of being awarded is disqualified from receiving the award and should return the certificate and bonus. The award recipient quota is based upon the current academic year's Strive for Excellence budget and available university funds.

第六條 本辦法之獎勵每學年舉辦一次，「教學傑出獎」名額以三位為限，「教學特優獎」名額以十位為限，「教學優良獎」名額以全校專任教師百分之五為限。教學傑出教師於獲獎五年後始得再提出教學獎勵申請，教學特優教師與教學優良教師三年內不得申請同級教學獎勵(含以下)。連續三次獲得教學傑出獎教師，列為「終身教學傑出教師」，嗣後不再推薦，並刊載本校校刊，登錄其優良事蹟永久陳列於校史室。

Article 6 The awards are presented once each academic year. Awardees are limited to three for the Meritorious Teaching Award, ten for the Teaching Excellence Award, and up to five percent of the full-time faculty members for the Outstanding Teaching Award. Award recipients may re-apply for outstanding teaching performance recognition five years after being awarded for the Meritorious Teaching Award and those of the Teaching Excellence Award or the Outstanding Teaching Award recipient are

restricted for application within three years upon being awarded. Anyone who is a Meritorious Teaching Award recipient three consecutive times may not be further nominated, but will be recognized as a Lifetime Meritorious Teaching Faculty Member, have a special publication in the Ming Chuan Magazine, and be instated in the University Archive Hall.

第七條 教師教學獎勵獲獎教師應提供教學優良之心得報告，並應參與教學研習會分享教學經驗，協助教師教學獎勵候選教師的複審評選工作以及所屬單位之教學發展相關事務。獲獎教師所提供之各項資料，得由學校安排公開陳列。

Article 7 The outstanding teaching performance awardees will provide reports on their outstanding teaching and share teaching experiences at teaching workshops as to assist their unit with teaching development and selection of future award recipients. The information provided by the awardee will be publicized by the university.

第八條 本辦法之申請及遴選方式，另訂「教師教學獎勵遴選實施要點」執行之。

Article 8 The application and selection methods are separately established in the Procedures for Selecting Recipients of Outstanding Teaching Performance Awards.

第九條 本辦法經教務會議通過，校長核定後實施，修正時亦同。

Article 9 Upon being passed at the Academic Affairs Committee and approved by the president, these procedures were announced and implemented.