

Ming Chuan University Reward Procedures for Outstanding Academic Grades

Approval upon Registrar Official Document No. 1040110562 passed on May 4, 2015

- Article 1 These procedures are established to stimulate academic diligence and award students with outstanding grades.
- Article 2 Students' whose academic grades meet the following will be awarded with a certificate.
1. Excluding the second semester graduating classes, those undergraduate students whose average academic semester grade is 80 and rank within the first three places in their class
 2. For second semester graduating classes, those undergraduate students whose average academic semester grade is 80 and rank within the first three places in their class as calculated from the date of enrollment through the first semester of their graduating year.
 3. For masters' class sections, those graduate students whose average academic semester grade is 80 and rank within the first three places in their class as calculated from the date of enrollment through the first semester of their second year.
- In the abovementioned, for class sizes of at least 20 yet less than 30, the top two places will be rewarded. For class sizes of at least 5 yet less than 20, only first place will be rewarded. For class sizes of less than 5, there will be no reward.
- Article 3 The nomination list is evaluated by the Academic Affairs Division and reported to the president for approval.
- The certificates are produced by the Academic Affairs Division and presented by the respective department. For the second semester of graduating classes, the first place in each class will be commended publicly at the graduation ceremony.
- Article 4 Upon being approved by the president, these procedures were announced and implemented. Any revision must follow the same procedure.

****In the event of any inconsistency or discrepancy between the Chinese and other language versions of this document, the Chinese version shall prevail.****