

Student Report about Inter-collegiate Course Selection

(Major: _____)

Date: ____ / ____ / ____

Name : _____ Class : _____ Student ID Number : _____

Explanation:

Student, _____ is a graduate class student retake extended study period student, needs makeup _____ course(s) in order to graduate. According to Ming Chuan University Procedures for Inter-collegiate Course Selection,

Article 2: If the institution does not open courses, or other important events occur which affect students' graduation, students may apply to take courses in other institutions in accordance with these procedures after receiving the approval from the institution.

Due to the course(s) is not offered in semester of _____ academic year, session of summer session of _____ academic year, hereby request that the university permit me to take course(s) in (University Name: _____) (Course Name: _____), attached is the course syllabus from both institutions.

Course Name	Course Code	Semester Type	Course Credit	Course Type	Inter-collegiate Course Name	Semester Type	Course Offering Unit	School System	Course Credit
		<input type="checkbox"/> Single <input type="checkbox"/> Whole		<input type="checkbox"/> Required <input type="checkbox"/> Elective		<input type="checkbox"/> Single <input type="checkbox"/> Whole			

* The information collected on this form is only used in the range and region required for the purposes of holding academic affairs data management and university affairs analysis; the period of keeping the information on file is based upon the activity. You will have rights in accordance with Item 5, Article 3 of Personal Information Protection Act. Please refer to MCU Guidelines for Personal Information Protection Management and MCU Personal Information Management System at URL <http://pims.mcu.edu.tw> for further understanding of MCU personal information management policy, regulations and contact information.

Signature :

Contact Number :

Approvals

Department Secretary course(s) not offer this semester not offer in summer session

Director the course content is similar to this university, please approval for course waiving
 according to the opinions from the course offering unit

Dean

Secretary General

Vp for Industry-academia Affairs and University Extension

Vice President for International Affairs

Vice President for Administrative Affairs

Vice President for Academic Affairs

Executive Vice President

Divisions	Opinions	Signature of Administrator	Date/Time	Approval
Taoyuan Campus Administration Division				
Academic Affairs Division				

※ Upon approval, please bring the copy of this student report to the Academic Affairs Section and retrieve the Inter-collegiate Course Application