

Notices for students from other colleges/universities wishing to enroll in Ming Chuan University Summer Session II

1. Summer Session II offers the first semester of full-year courses and single semester courses. The latest course status will be provided for students' on-line query from the afternoon of 6/11. Students from other colleges/universities can only select courses subject to the seats remaining after on-campus course selection. Summer Session II is open from August 2 to September 4 (5 Weeks).
2. Due to the COVID-19 pandemic, course selection will be conducted through online application for students from other colleges/universities wishing to enroll in Summer Session I. The online application period is open from 08:30, July 8 through 16:00, July 13. The link will be announced in the News section of Ming Chuan Academic Affairs Division website (<https://academic.mcu.edu.tw/en/news-medium-image>). Please complete the e-form accurately and completely. You will be provided with instructions on how to upload all requested files (agreement for inter-collegiate course selection from applicant's original school, 2-inch ID photo, both sides of student ID card and national ID card). After the application is reviewed and the course has an available seat, applicants will receive an official email from the Curriculum Section in the afternoon of July 20. Simultaneously, qualified applicants will be informed how to pay the tuition fee (restricted to paying at Taipei Fubon Bank or through ATM transfer). The payment period is limited to July 20 through July 21. For online application or payment not made by the deadline or for applicants don't follow regulations stated above or found to have misrepresented information, the right to enroll in Summer Session courses is forfeited.
3. Procedures for the application: Enter online application system through News on Academic Affairs Division website → Complete online application → Curriculum Section reviews application → Registrar Section reviews application → Bursar Section produces fee invoice → Curriculum Section emails the result of course selection and method of payment → Curriculum Section keys in student course selection information.
4. Summer session tuition and fees are charged on a per-credit-hour basis of approximately \$1,500. Students taking Summer Session Computer courses will pay computer lab fee of NT\$1,200. Those taking Summer Session courses in Conversational English, Japanese, and Practical English will pay language lab fee of NT\$750.
5. The course schedule for Summer Session is available online from May 5. (Check at <https://www.mcu.edu.tw/student/ew-query/sel-query/index.html>)
6. Summer Session II transcripts will be sent by registered mail in mid-September to the

Academic Affairs Division of the student's original school; no further notice will be sent to the inter-collegiate student.

7. Once related procedures are completed, unless a class cannot be opened, there will be no course add/drop or tuition refunds.

8. MCU course period schedules are shown below for reference.

Taipei Campus

Period	01	02	03	04	20	05	06
Time	08:10	09:10	10:10	11:10	12:10	13:10	14:10
	09:00	10:00	11:00	12:00	13:00	14:00	15:00
Period	07	08	09	40	50	60	70
Time	15:10	16:10	17:10	18:30	19:25	20:20	21:15
	16:00	17:00	18:00	19:20	20:15	21:10	22:05

Taoyuan Campus

Period	01	02	03	04	20	05	06
Time	08:10	09:10	10:10	11:10	12:00	12:50	13:50
	09:00	10:00	11:00	12:00	12:50	13:40	14:40
Period	07	08	09	40	50	60	70
Time	14:50	15:50	16:50	18:00	18:55	19:50	20:45
	15:40	16:40	17:40	18:50	19:45	20:40	21:35

Academic Affairs Division, Curriculum Section, June 22, 2021

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