

## Ming Chuan University Guidelines on Flexible Study for Undergraduate Students Participating in Military Service During Their Study Period

Reported as Tai Gao (2) 1130052671 on May 23, 2024

- Article 1 These procedures are established in accordance with the government military policy and the Ministry of Education Guidelines for Universities and Colleges on Flexible Study for Undergraduate Students Participating in Military Service During Their Study Period to address matters of students' registration procedures, the number of course credits to be selected, the student leave procedures, and the years required for the study period when they apply for military service as a special case during their study period.
- Article 2 Male students of military age who are born on and after the year 2005, admitted to Ming Chuan University undergraduate programs from the 2023-24 academic year and apply as a special case within their study period are eligible for this flexible study measure.
- Article 3 Upon approval of the special case, students can add more related courses of their designated department required credits within their required study period, which are not restricted to maximum of 25 course credits per semester with no additional course credit fee.
- Article 4 When students with this special case apply according to the university summer session course offerings, the university will assist in offering a course if there are not enough students signed up for that class. The fee is set in accordance with the standard student quota in offering a summer session class. If the university's course offering expenditure exceeds the collected fees, the Ministry of Education will subsidize the difference.
- If there is a course conflict, students can apply as a special case for inter-collegiate course selection. The university should assist students with inter-collegiate summer session course selection or co-offer summer courses with other universities.
- Article 5 Students who have course conflicts or other inexorable factors that result in them being unable to select classes, can apply as a special case for inter-collegiate courses, which are not restricted to the application requirement and course credits stated in the Ming Chuan University Procedures for Inter-collegiate Course Selection.
- Article 6 Students who apply for study leave due to military service need to submit the conscription order application and, when the military service is completed, need to present the demobilization order or relevant documents to resume studies. The period of students serving in the military will not be counted into their restricted

study leave years nor will it counted into the restricted years of study period. This applies to students in the masters' and doctoral programs as well as undergraduates.

Article 7 Regulations regarding students resuming their studies are as follows:

1. Complete military service: Continue in the semester or the academic year of original academic units when applying for study leave.
2. Rejection of substitute services for recruit training: Upon rejection from the conscription, continue in the semester or the academic year of the original academic unit when applying for study leave.
3. Student suspended from military service due to illness: According to Article 20 of the Conscription Law, for students who apply for study leave with medical proof or recuperation prescription, upon recovery, the department/ school is to assist and counsel students for matters of resumption of studies and course selection.

If the academic units have changed or been suspended for students in the aforementioned three items, the university will counsel them into the appropriate academic units for study, provide course selection and learning counseling measures.

Article 8 Upon approval of the evaluation by the department (specialized degree program), the school and the Academic Affairs Division, students who meet the graduation requirements can graduate one semester or one academic year earlier prior to the usual required study period, are not restricted to the outstanding requirements stated in the Article 47 of the General Provisions of Study

Article 9 Matters not covered in these guidelines will be dealt with in accordance with the University Act, the Ministry of Education Guidelines for Universities and Colleges on Flexible Study for Undergraduate Students Participating in Military Service During Their Study Period, and other relevant regulations set by the university.

Article 10 Upon being passed by the Academic Affairs Committee, these procedures were announced, implemented, and reported to the Ministry of Education for reference. Any revision must follow the same procedures.

**\*\*In the event of any inconsistency or discrepancy between the Chinese and other language versions of this document, the Chinese version shall prevail.\*\***