銘傳大學學生申請轉系　學系輔導紀錄表

Ming Chuan University Department Consultation Record for Department Transfer Application Form

<table>
<tr><td>學 號
Student ID</td><td></td><td>姓 名
Name</td><td></td><td>班 級
Class Section</td><td></td></tr>
<tr><td>申請轉入學系
Department for Transfer</td><td colspan="5">學系(學位學程)</td></tr>
<tr><td>聯絡電話
Phone Number</td><td colspan="5">住家H：(　)　　手機 Phone：</td></tr>
<tr><td rowspan="3">導師輔導紀錄
Class Advisor Consultation Record</td><td colspan="5">【學生現況描述】
Student's Current Situation</td></tr>
<tr><td colspan="5">【輔導過程】
Consultation Process</td></tr>
<tr><td colspan="5">【建議】Suggestion
☐ 同意同學申請轉系　Agree student to apply for department transfer
☐ 建議同學留在原系再加油　Suggest student to stay in the original department
導師簽名：
Advisor's Signature</td></tr>
<tr><td>系所主管簽核
Department/ Director's Signature</td><td colspan="5"></td></tr>
</table>

備註(Note)：一、同學因就讀學系與志趣不合或因基礎專業素養不足，擬申請轉系時，請先經導師輔導並將此輔導紀錄表拍照或掃描。於申請轉系時上傳至申請表單內。

Student due to mismatch interest or lack of basic professional skill, advisor need to consult with student, photo shot or scan the consultation record and give it to the student to attach to the department transferring e-form application.

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